



## ACCREDITATION OF “T/O” TEST ONLY ORGANIZATIONS

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## ACCREDITATION OF "T/O" TEST ONLY ORGANIZATIONS

### 1.0 Scope

This document establishes the requirements for accreditation of organizations seeking a National Board *Certificate of Authorization* to use the "T/O" Certification Mark for confirming seat tightness and confirming or restoring nameplate set pressure and/or performance (e.g. blowdown, lack of chatter) of pressure relief valves (referred to in this document as "testing"). This authorization does not permit any activity that requires disassembly and/or repair of pressure relief valves. Such activities shall be performed by a National Board "VR" Certificate Holder or the valve shall be replaced.

1.1 Organizations seeking a *Certificate of Authorization* must have, in the English language, a written quality control system that complies with this document and includes the expected scope of work.

1.2 *Certificates of Authorization* may be issued to organizations whose business is to test or repair pressure relief valves, to manufacturers or assemblers of pressure relief valves, to Owners and Users of pressure relief valves, or to other organizations that qualify in accordance with these requirements.

1.3 Organizations currently holding a "VR" *Certificate of Authorization* will be considered qualified to use the "T/O" Certification Mark provided the process is described in their Quality Control System. They may be issued a "T/O" *Certificate of Authorization* upon request and permitted to apply the Certification Mark.

1.3.1 The test media listed on the "T/O" *Certificate of Authorization* shall match the "VR" Certificate of Authorization.

### 2.0 General Requirements

The National Board "T/O" certification program applies only to the testing of valves in accordance with The National Board Inspection Code (NBIC) Part 4 Paragraph 3.2.5 or Part 2 Paragraph 2.5.7. These valves shall be capacity certified by the National Board and identified as follows:

2.1 American Society of Mechanical Engineers Boiler and Pressure Vessel Code (ASME BPV Code) Section I valves identified with the ASME Certification mark with the V Designator or the ASME "V" Code symbol stamp;

- \* 2.2 (ASME BPV Code) Section IV or XIII valves with the ASME Certification mark with the HV Designator or the ASME "HV" Code symbol stamp; or
- \* 2.3 (ASME BPV Code) Section VIII or XIII valves with the ASME Certification mark with the UV Designator or the ASME "UV" Code symbol stamp.
- 2.4 Testing may be performed for pressure relief valves that have been in service or have been exposed to environmental or other conditions such that there is reason to question their ability to perform equivalent to the standards for new valves.
- 2.5 Testing may not be performed if any of the valve's external adjustment seals have been broken, opened, or otherwise disturbed or if the nameplates(s) are missing or illegible. The valve shall be sent to a National Board "VR" Certificate Holder for disassembly, inspection, and repaired or replaced.

### 3.0 Testing of Nuclear Valves

This program is not intended to cover testing of ASME BPV Section III valves.

### 4.0 Application

- 4.1 Organizations seeking to obtain or renew a "T/O" *Certificate of Authorization* must apply to the National Board using forms obtained from the National Board. Application for renewal must be made at least six months prior to the expiration date of the "T/O" *Certificate of Authorization*.
- 4.2 When an organization has plants or shops in more than one location, the organization must submit a separate application for each plant or shop.
- 4.3 For field-only scopes, the address of record shown on the *Certificate of Authorization* is the location from which the administrative, technical and quality aspects of the business are controlled.

### 5.0 Review of Applicant's Facility

- 5.1 Prior to issuance or renewal of a "T/O" *Certificate of Authorization*, the test organization, its written Quality Control System, and its facilities are subject to a review and verification of implementation of its written Quality Control

System by a representative of the National Board. The implementation demonstration shall include, as a minimum, setting and testing of valves within the scope of the applicant's written Quality Control System.

- 5.2 The applicant shall test and submit to a National Board Accepted Testing Laboratory for verification testing a minimum of two (2) valves. These valves shall include at least one (1) valve for each ASME BPV Code section and each test fluid.
- \* 5.2.1 For applicants who test UV-Designated steam service valves with air using the manufacturer's correction factor, the applicant shall submit one additional Section VIII steam valve tested on air for verification testing on steam.
    - \* 5.2.1.1 Applicants holding a "VR" Certificate of Authorization with steam in their scope who intend to test UV-Designated steam service valves with air under the T/O program are not required to submit the valve noted in 5.2.1 provided the following conditions are met:
      - \* 5.2.1.1.1 The applicant shall perform a benchmark verification test on at least one UV-Designated steam valve tested on air using their qualified steam test equipment.
      - \* 5.2.1.1.2 Records of this benchmark testing shall be maintained as long as testing of UV-Designated steam service valves with air is included in the scope of the *Certificate of Authorization*.
      - \* 5.2.1.2 This provision shall be listed on the *Certificate of Authorization* as "UV-Designated Steam Valves Tested on Air"
  - \* 5.2.2 Verification testing of a V-Designated valve for liquid only service is not required if verification testing of a UV-Designated liquid service valve has been successfully completed.

- 5.3 For field-only scopes, the review shall encompass both the applicant's address of record and a field test demonstration site. The demonstration site shall be representative of that typically encountered by the applicant.
- 5.4 The applicant shall have access to the National Board Pressure Relief Device Certifications publication, NB-18 (available from the National Board's Web site); a copy of the latest mandatory edition of the NBIC, all parts; and access to the latest mandatory edition of ASME BPV Code Sections the organization is including in its scope.
- 5.5 Upon notification of the review dates from the National Board, it is the responsibility of the test only organization to make arrangements for this review. National Board reviews of Test Only organizations may be coordinated with other reviews, when practical.
- 5.6 A recommendation to issue, renew, or withhold the *Certificate of Authorization* shall be included in a Qualification Review Report prepared by the National Board Team Leader. The completed Qualification Review Report shall be forwarded to the National Board.
- 5.7 When all requirements have been met, a *Certificate of Authorization* will be issued evidencing permission to use the "T/O" Certification Mark. The *Certificate of Authorization* shall expire on the triennial anniversary date.

#### 6.0 ASME BPV Code *Certificates of Authorization* and Certification Mark

A pressure relief valve manufacturer holding a valid ASME *Certificate of Authorization* for use of an ASME BPV certification mark may obtain the "T/O" *Certificate of Authorization* for the testing of pressure relief valves covered by their ASME *Certificate of Authorization*. This can be accomplished without a review of the facilities provided the organization's written Quality Control System includes provisions which cover the scope of the testing performed. The written Quality Control System is subject to review by the National Board. The testing shall be carried out at the same location where the ASME valves are manufactured. Unless the valves are tested in the same facilities and to the same procedures as new valves, the number of valves as required in paragraph 5.2 shall be selected by a National Board Representative for verification tests.

#### 7.0 Jurisdictional Participation

The National Board member jurisdiction in which the "T/O" organization is located may participate in the review of the test organization and the

demonstration and acceptance of the test organization's written Quality Control System manual.

## 8.0 Use of the "T/O" Certificate of Authorization

### 8.1 Certification Mark Use

Each "T/O" Certification Mark graphic shall be obtained electronically from the National Board for reproduction on the Test Only nameplate and shall be used only within the scope and limitations under which it was issued. The organization's written Quality System shall provide for constant control of the "T/O" Certification Mark. The organization shall not permit others to use the "T/O" Certification mark issued to them.

### 8.2 Return of Certificate

Each applicant shall agree, if authorization to use the Certification Mark is granted, that the Certification Mark is controlled by the National Board and its use will be promptly discontinued upon demand if the "T/O" *Certificate of Authorization* has expired and no new certificate has been issued. Also any pre-printed nameplates bearing the "T/O" mark shall be sent to the National Board for disposal.

### \* 8.3 *Certificate of Authorization* Contents

The name and address of the test organization, the scope of the certificate (shop only, field only or shop and field), the certificate number, the issue date, expiration date, the ASME Designator (V, HV, or UV valves), and test media shall be specified on the test organization's "T/O" *Certificate of Authorization*.

### 8.4 Changes in Scope, Ownership, Name, Location or Address

The National Board must be notified when an organization holding a *Certificate of Authorization* changes scope, ownership, name, location, or address. The National Board will provide appropriate forms to revise the *Certificate of Authorization*. At the option of the National Board, a re-review of the organizations written Quality System and/or its implementation may be required.

## 9.0 Written Quality System Manual

A holder of a "T/O" *Certificate of Authorization* shall have and maintain a written Quality System Manual meeting the requirements of NBIC Part 4, par. 3.3.3. It shall be treated confidentially by the National Board and by the Review Team.

#### 10.0 Verification Testing of Demonstration Valves

- 10.1 The demonstration valves must successfully complete operational verification tests at a National Board accepted testing laboratory. Alternative verification testing described in Paragraph 11.0 may also be applied. The valves shall be typical of those tested by the organization and within the capabilities of the testing laboratory.
- \* 10.2 Tests conducted at the accepted testing laboratory shall be witnessed by a representative of the National Board. The purpose of the tests is to ensure that the function and operation of the valves meet the requirements of the ASME Designator to which they were manufactured.
- \* 10.3 Valves not meeting the function or operational requirements of the ASME Designator to which they were manufactured shall be considered to have failed. Replacement valves shall be selected for testing as stated above, at a rate of two (2) valves for each one (1) that failed.
  - \* 10.3.1 If either or both of these replacement valves fail to meet the above criteria, the applicant shall document the cause of the noted deficiencies and actions taken to guard against future occurrence. Upon acceptance of this information by the National Board, one (1) additional valve for each replacement valve that failed shall be tested. The valve(s) shall be of the same ASME Designator, fluid and set pressure scope, as the valve previously failing to meet the test requirement.
  - 10.3.2 Failure of this valve(s) to meet the ASME BPV Code to which the valve was manufactured shall be cause for consideration by the National Board of revocation of the "T/O" *Certificate of Authorization* or acceptance of alternative corrective action.

#### 11.0 Alternative Verification Testing of Demonstration Valves

- \* 11.1 In such cases where all valves tested by the applicant for a specified ASME Designator or test fluid exceed the capabilities of the accepted testing

laboratory, valves for that ASME Designator or test fluid shall be selected as specified in Paragraph 3.0, and a demonstration test shall be successfully performed in lieu of verification testing specified in Paragraph 10.0. The demonstration tests shall be conducted at a facility mutually agreeable to the National Board representative, the facility owner, and the applicant. The purpose of these tests is to demonstrate, in the presence of a National Board representative, that the tested valves shall have adequate seat tightness at the maximum expected operating pressure prior to lifting, shall open within the required set pressure tolerance, operate consistently without chatter, and reclose within the required blowdown.

11.2 If a valve lift-assist device is used by the applicant to confirm set pressure, this device must also be used to set the demonstration valves.

11.3 If either of these valves fails to meet the above criteria, then replacement valves shall be tested at a rate of two valves for each one that failed.

\* 11.3.1 If either or both of these replacement valves fail to meet the above criteria, the applicant shall document the cause of the noted deficiencies and actions taken to guard against future occurrence. Upon acceptance of this information by the National Board, one (1) additional valve for each replacement valve that failed shall be tested. The valve(s) shall be of the same ASME Designator, fluid, and set pressure scope as the valve previously failing to meet the test requirement.

\* 11.3.2 Failure of this valve(s) to meet the ASME Designator to which the valve was manufactured shall be cause for consideration by the National Board of revocation of the *Certificate of Authorization* or acceptance of alternative corrective action.

## 12.0 Due Process

The National Board provides procedural due process in connection with accreditation activities. There are several levels to which an aggrieved party may appeal. The process may be initiated by contacting the National Board's Executive Director.